Getting Started...

1. Preferred Browsers: Firefox, Safari or Google Chrome.
2. Go to: https://ok.4honline.com/ and bookmark the site for future use.
3. Establish a Family Profile. Select [I need to set up a profile].
   
   There will only be ONE (1) Family Profile per household. Use the box at the bottom of the page to write down the email address and password for the family account. Contact the County Extension Office for assistance in resetting an account.

4. Adding Members: Member refers to both youth and volunteer. Adult enrollment applies only to new and returning “certified” volunteers. New Members: Select Adult or Youth from the drop down menu and click [Add Member].

5. Carefully read each screen and AUTHORIZATION before providing required electronic signature. Continue filling in information and following screen prompts. Important things to know:
   
   Youth/Adult Personal Information Screen: When asked “Are you a Volunteer?” ALL 4-H members will answer “NO.” The only exception is a Teen Leader who is a “certified” volunteer.
   
   Clubs: If the member has an affiliation with more than one club enter each club and projects associated with that club. One club MUST be selected as the member’s primary club.
   
   Projects: Members are limited to enrolling in a total of five projects. Note, not being enrolled in a project does not mean a member cannot exhibit/participate in an event or activity.
   
   Groups: Do not enter any information within the Group Tab.

6. Click [Submit Enrollment]. Once submitted, the county office will review and either approve or return enrollment for additional information. Once approved, a confirmation email is sent to the family email address.

Oklahoma Family Profile Account

Family Email __________________________
Family Password ______________________

Keep account information in a safe place.