TO: Extension Educators with 4-H Youth Responsibilities  
FROM: Kevin R. Hackett  
N.W. District 4-H Program Specialist  
DATE: October 26, 2009  
RE: 4-H DAY AT OAKWOOD MALL – JANUARY 9, 2010  
ALL REGISTRATION FORMS ARE DUE DECEMBER 11, 2009 TO THE DISTRICT OFFICE. (LATE ENTRIES MAY NOT BE SCHEDULED, BUT WILL BE CONSIDERED AS ALTERNATES TO FILL IN THE DAY OF THE EVENT.) ENTRIES WILL BE SCHEDULED AS THEY ARE RECEIVED.

ENTRY FORMS ARE ALSO AVAILABLE ONLINE AT:  
http://oces.okstate.edu/nwdistrict/  
(select Calendar of Events from the left column, then scroll down to select Oakwood Mall Day)

4-H Day at Oakwood Mall is an activity designed to cultivate and promote the 4-H Club Program in Northwest Oklahoma. Mall Day has been scheduled for January 9, 2010.

We will also have Volunteer Training Sessions/Mini Volunteer Conference on this date also. Please promote with parents and volunteers. The sessions will start just past the time Working Displays start and will finish before the next Working Display time. Subject matters are yet to be finalized. More details will come out as they are available.

Mall Day is a district effort to promote 4-H. We would like to have all 17 counties represented in the day’s activities. Activities have been planned to involve all 4-H members sharing their interest and knowledge.

In the following memo, you will find descriptions and applications for each activity being conducted January 9. After the registration due date when forms have been processed, a follow-up memo will be sent to Counties with the final schedule of activities and details. It will be the County’s responsibility to inform their participants of their scheduled time from that memo.

We, N.W. District 4-H Staff, the committee and Oakwood Mall, reserve the right to decline or dismiss a program, act or entry inappropriate or dangerous to the Mall facility or the public.
WORKING DISPLAYS

Displays will be set up at several locations throughout the Mall and will be running from 9:30 a.m. until 5:30 p.m. 4-Hers should plan to give an informal presentation about their projects. A 6 foot table (some may be 8 foot) will be provided. Participants will need to provide their own posters, equipment, and extension cords (3 prong, 15 amp cords only). No cooking appliances (electric skillets, deep fat fryers, microwaves, or related cooking appliances) will be allowed. **Any electrical equipment used in the demonstration/working display must be specified on the application** and may not be allowed. If an extension cord is used, you are required to bring enough duct tape to safely secure it to the floor. It can not cross a public traffic area. It is required to indicate the need for an electrical outlet on the application as all locations will not have electricity available.

Each participant (or team of older and/or younger participants) will have a one hour time block to set up, give presentation and take down the equipment used. The 4-Her(s) must occupy the full hour without running over into the next hour segment. If there is a no show in the time slot after yours you may be invited to stay another hour. **Volunteers & Educators: Please be selective of youth who you encourage or allow to do a working display.** It's very important that these 4-Hers be able to relate to and involve the public and are outgoing in nature.

Please complete the form to include needs for an electrical outlet, time preference, and special equipment being used. If more than one person is involved in the same working display then all names should be listed on each form.

PARADE OF MINI-FLOATS

As an inspirational way of beginning a day full of fun and rewarding programs for the public, a short parade of mini-floats has been scheduled for 10:30 a.m. 4-H Floats may represent a Club, a Community or the County. The District Officers request that County Officers be responsible for designing and building a mini-float representative of their County. The officers or County/Club representatives will then march with the float in the parade. 4-H members are encouraged to wear T-Shirts, jackets or green and white representative of their County or Club. The District Officers will be leading the parade. Mini-floats should be built on a child's wagon or similar base and manually operated. The float may be designed around any theme promoting 4-H in general, or any particular project or activity. **The maximum size for a mini-float will be 6 feet in length and 3 feet in width.** (This does not include the tongue of the wagon.) Some years the mall management does not allow us to have the parade. We will work to have a parade, but if not, the floats will just be displayed.

The floats may be checked in, assembled and lined up beginning at 9:30 a.m. The parade will begin at 10:30 a.m. Once parade is completed, floats will be parked at the Penney's and/or Dillard's Courts for the remainder of the day. The floats should remain on display through 5:30 p.m. Floats must be removed by 6 p.m.

A County may have more than one mini-float entry. We would like to have at least one entry per County. Pre-entries will not be taken this year for Mini Floats. Registration will take place at check in at Dillard's/Penney's Court. The exact location will be shared later.
**NOMINATION OF 4-HERS TO ASSIST**

We would like the assistance of responsible 4-H teen leaders to help during Oakwood Mall Day. Please return the enclosed form by **DECEMBER 11** (they will be scheduled as they are received) to nominate teen leaders. These individuals will assist the N.W. District 4-H Officers/Ambassadors and Mall Day Committee with setup, registration, 4-H Talent and Style Shows, or teardown and cleanup. Please designate times you want to help and rank what you would prefer to help with. A limited number will be assigned to each event on a first received, first scheduled basis.

**4-H TALENT AND STYLE SHOWS**

This year both 4-H Talent and Style Shows will be included in each show but we will have all Style Show entries, then have all Talent Act entries for that show. The 4-H members will choose from the 3 shows, **11:00 a.m., 1:00 p.m. and 3:00 p.m.** The N.W. District Officers and Ambassadors will M.C. the 4-H Talent and Style Shows along with selected teen leaders.

**4-H TALENT**

Each County will have the opportunity to bring three acts. Additional acts from a County will be taken as alternates. We would like quality acts. Acts may include group or individual acts from County Share-The-Funs. We would like for you (the educator) to help us select acts by recommending only those you feel will best represent Oklahoma 4-H to the public. Talent presentations will have up to 10 minutes to set up, perform, and take down.

A piano will **not** be available. There will **not** be a dressing room, a backstage area, or curtains that can be pulled, so please consider this when putting acts together. Each act must be checked in at the stage area 15 minutes prior to scheduled show. Each act should bring the **day of the event** an index card listing **how they want to be introduced by the narrator.**

**STYLE SHOW**

There is no limit on the number of entries a County may have, but only one garment per show, per 4-Her. It could be a self-made garment or a garment entered in the impressive dress or similar program. The only space available for dressing will be the public restrooms. For this reason, it would be best to wear garments if possible. Both Junior and Senior age 4-Hers may take part.

All participants should be dressed, checked in at stage and ready to go 15 minutes prior to scheduled show time.

Each entry should bring, the **day of the event**, an index card listing what they want to be read as a narration (description of outfit, 4-H project, hobbies and/or awards) by the narrator.

**GENERAL INFORMATION**

Oakwood Mall is located at 4100 West Owen K. Garriott Road (Highway 60 West) in Enid. It is just west of Oakwood Road.

4-Hers **may not** sell food, crafts, or any other items.

No hot plates, deep fat fryers, or hot glue guns, or related type appliances or flammable items will be allowed. The committee and Oakwood Mall reserve the right to decline or dismiss any entry.
As soon as 4-Hers arrive at Oakwood Mall on January 9th, they should check in at the REGISTRATION/INFORMATION Table at the North Center Entrance.

A tentative schedule for the day is enclosed.

After registration due date and forms have been processed, Counties will be notified of the schedule for Working Displays and the 4-H Talent and Style Shows. It will be the County’s responsibility to inform their participants of their scheduled time. If 4-Hers find they will not be able to attend, please contact the District 4-H Office to cancel. Assignments will be made as received. We will try to schedule everyone sometime if possible.

**ALL REGISTRATION FORMS ARE DUE IN THE DISTRICT OFFICE DECEMBER 11th.**

We are looking forward to seeing you and representatives from your County at this exciting event. Activities such as this allow an excellent opportunity for youth to promote the 4-H program in Oklahoma (NW District) and share their skills with others. Please call if you have questions.

It is recommended that Counties purchase event medical insurance if your youth and volunteers coming are not covered by an annual plan. Also make sure Medical Release forms are completed on all youth and that they travel in the same vehicle as respective youth if not traveling with parents.

In case of potential bad weather we will contact the following stations. K-101 (FM) out of Woodward; KNID (99.7 FM) and KXLS (95.7 FM) out of Enid; KSLS (101.5 FM) out of Liberal, Kansas; and The House (89.7) out of Ponca City. Please tune to them for information about cancellations.

Enclosures: Combined Registration Form Nomination of Teen Leaders to Assist Tentative Schedule for Day at Oakwood Mall

**Please duplicate forms as needed.**
# SCHEDULE

## 4-H DAY AT OAKWOOD MALL

**SATURDAY, JANUARY 9, 2010**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 - 10 a.m.</td>
<td>Set-up</td>
<td></td>
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<tr>
<td>9 a.m. - 5 p.m.</td>
<td>Registration</td>
<td>North Door at Center Court</td>
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<tr>
<td>9:30 a.m.</td>
<td>Working Displays Begin</td>
<td>24 Locations Throughout the Mall</td>
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<tr>
<td>9:30-10:30 a.m.</td>
<td>Mini-Floats checked in and lined up</td>
<td>Dillard’s Court</td>
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<tr>
<td>10:30 a.m.</td>
<td>Parade of Mini-Floats</td>
<td>Dillard’s to Penney’s Court</td>
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<tr>
<td>10:35 a.m.</td>
<td>Parent/Volunteer Training Session 1</td>
<td>TBA</td>
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<tr>
<td>11:00 a.m.</td>
<td>4-H Style &amp; Talent Show</td>
<td>Stage at Food or Center Court</td>
</tr>
<tr>
<td>1:00 p.m.</td>
<td>4-H Style &amp; Talent Show</td>
<td>Stage at Food or Center Court</td>
</tr>
<tr>
<td>1:35 p.m.</td>
<td>Parent/Volunteer Training Session 2</td>
<td>TBA</td>
</tr>
<tr>
<td>2:35 p.m.</td>
<td>Parent Volunteer Training Session 3</td>
<td>TBA</td>
</tr>
<tr>
<td>3:00 p.m.</td>
<td>4-H Style &amp; Talent Show</td>
<td>Stage at Food or Center Court</td>
</tr>
<tr>
<td>5:30 p.m.</td>
<td>Last Working Display Concludes</td>
<td>Throughout Mall</td>
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<tr>
<td></td>
<td>Floats Removed</td>
<td>Penney’s Court</td>
</tr>
<tr>
<td>5:30 – 6:30 p.m.</td>
<td>Pick-up and Clean-up</td>
<td>Throughout Mall</td>
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